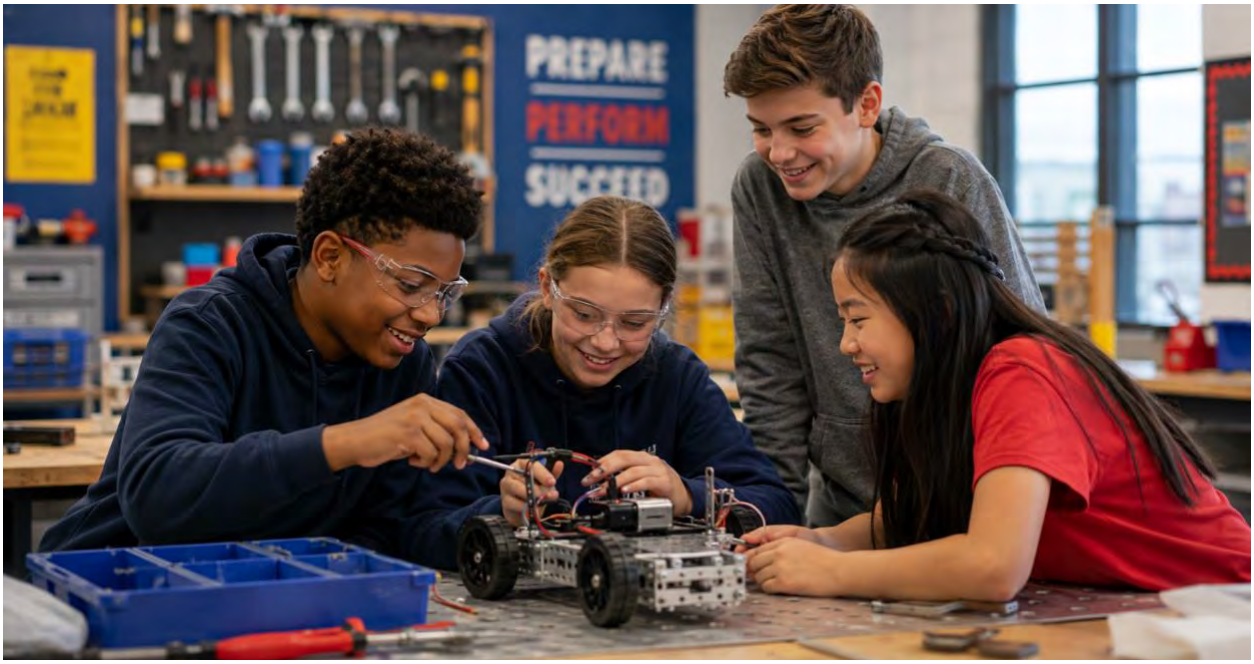
SkillsUSA | Pathful

SkillsUSA Pathful Implementation Guide

MIDDLE SCHOOL

Grades 6–8 • September through May



A month-by-month plan for bringing SkillsUSA Pathful into your chapter meetings.

A Note to Chapter Advisors

Thank you for the work you do supporting SkillsUSA members. This guide is designed to supplement your existing chapter meetings and programming, not replace them. Use it flexibly: pull a single activity to round out a meeting, lean on it more heavily when you have a full semester to work with, or adapt the pacing to fit your chapter's own calendar.

At the middle school level, the focus is **Career Exposure and Exploration** — the first two phases of SkillsUSA's Work-Based Learning Model. During this stage, members begin developing their occupational identity through activities like guest speakers and career exploration, identifying their interests, strengths, and values, and understanding that career exploration is an ongoing journey. Everything in this guide is designed to support that goal.

What's inside this guide:

- Implementation Table — a month-by-month meeting cadence showing what to cover at each chapter meeting all year, September through May.
- Lesson Plans — teacher scripts, materials lists, and facilitation steps for every activity referenced in the table.
- Student Worksheets — print-ready, member-facing pages for every activity, organized by month so you can pull exactly what you need.

However you use it, this guide is here to support you, not add to your plate. Use what fits, skip what doesn't, and adapt the pacing to your chapter's calendar.

AUDIENCE	SkillsUSA Chapter Members — Middle School (Grades 6–8)
FACILITATOR	Chapter Advisor

Middle School Implementation Calendar

Grades 6–8, one shared chapter meeting cadence; every grade does the same task in each slot

MONTH	MEETING ACTIVITY 1	MEETING ACTIVITY 2	INDEPENDENT TASKS	OPTIONAL LIVE SESSION ACTIVITY
September ASSESSMENTS	Complete the Essential Elements Self-Assessment	Essential Elements Reflection: record your top 3 strengths and top 3 growth areas from your results, then look up a behavior to practice	Lifestyle Calculator Assessment (My Tracker) and Cost Reflection *Also: Essential Element Module: Self-Motivation*	Optional: request a Real-World Connections session with a financial professional to show how budgeting and cost-of-living math from the Lifestyle Calculator shows up on the job. Submit at least 3 weeks ahead.
October	Complete the Career Cluster Interest Assessment (My Path)	Interest Discovery Circle: reflect on your results (favorite activities, subject, strengths) and explore 3 careers in your top cluster using Career Search	'Never Stop Learning' Employability video; write 3 specific examples of lifelong learning you can apply to your future career *Also: Essential Element Module: Planning, Organizing and Management*	Optional: request a Career Guest Speaker from a local industry to help launch the year's exploration. Submit at least 3 weeks ahead. Extension idea: once October's Career Cluster Interest Assessment results are in, consider requesting a second Career Guest Speaker for November whose career matches what those results reveal about students' interests.
November CAREER CLUSTER OVERVIEW	Career Cluster Sorting and Exploration: match a job to each cluster	My Top 5 Career Clusters: rank your top 5 and explain your #1 choice	Explore careers in top clusters (Career Search); write 3 careers per top cluster with a 1-sentence reaction *Also: Essential Element Module: Decision Making*	Request the Entrepreneurship/Innovation Professional live WBL session (December) now, at least 3 weeks ahead.
December	Cluster Deep Dive, Business, Management and Entrepreneurship: Management and Entrepreneurship FlexLesson + Business All Around	LIVE WBL SESSION — Entrepreneurship/Innovation Professional	'Why Communication Matters' Employability video + Professional Talk Practice *Also: Essential Element Module: Leadership*	*Already covered, this month's Meeting Activity 2 is the live WBL session.*
January	Cluster Deep Dive, Health Science and Human Services: The Health Science and Human Services Careers FlexLesson	Career Profile Videos: Registered Nurse and Physical Therapist; compare the education required for each	'Taking Initiative Will Drive the Success You Want' Employability video; write 3 ways to show initiative and integrity at school and home *Also: Essential Element Module: Service Orientation*	Optional: request a Career Guest Speaker from the health science field to build on this month's cluster deep dive. Submit at least 3 weeks ahead.

MONTH	MEETING ACTIVITY 1	MEETING ACTIVITY 2	INDEPENDENT TASKS	OPTIONAL LIVE SESSION ACTIVITY
February RESUME BUILDER	Cluster Deep Dive, Digital Technology: The Digital Technology Career Cluster FlexLesson + Technology in My Day	4 IT Careers (Career Search) + Technology Improvements	Skills and Achievements Inventory, listing accomplishments and strengths as a first building block toward a future resume (adapted; resume content isn't introduced until high school in the source guide) *Also: Essential Element Module: Professionalism*	Request the Culinary Professional live WBL session (March) now, at least 3 weeks ahead.
March	Cluster Deep Dive, Hospitality (Culinary Focus): Hospitality, Events, & Tourism FlexLesson + Restaurant Helpers	LIVE WBL SESSION — Culinary Professional	'Solving Problems Often Requires Teamwork' Employability video + Workplace Collaboration reflection *Also: Essential Element Module: Multicultural Sensitivity and Awareness*	*Already covered, this month's Meeting Activity 2 is the live WBL session.*
April CAREER PLAN	Cluster Deep Dive, Construction: The Construction Career Cluster FlexLesson	Career Profile Videos: Architect and Interior Designer — paired with the Dream Room Design activity	Career Plan Creation in SkillsUSA Pathful: document your current education path and career target *Also: Essential Element Module: Safety and Health*	Request the Student-Voted Career Professional live WBL session (May) now, at least 3 weeks ahead.
May EXPERIENCE TRACKER	Year-End Success Letter: celebrate your proudest moments and skills developed this year (adapted)	LIVE WBL SESSION — Student-Voted Career Professional; the chapter votes on which career professional to invite	Log this year's activities and career exploration experiences in the Experience Tracker (adapted; general platform tool, not a named session at these grades) *Also: Essential Element Module: Work Ethic*	*Already covered, this month's Meeting Activity 2 is the live WBL session.*

September

Meeting Activity 1: Complete the Essential Elements Self-Assessment

Resource: Essential Elements Self-Assessment (SkillsUSA Pathful)

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

OBJECTIVE

By the end of this session, members will be able to:

- Complete the Essential Elements Self-Assessment in SkillsUSA Pathful.

PREVIEW

SAY: "Welcome to a new year of SkillsUSA! Before we dive into career content, let's take stock of where you're starting from as a SkillsUSA member using the Essential Elements Self-Assessment."

DO:

- Ask: "Show of hands: who already has a guess which of the 17 Essential Elements is their strongest?"

WISDOM (~25 MIN)

Step 1 (~25 min):

SAY: "Let's log in and get started."

DO:

- Direct members to open the Essential Elements Self-Assessment in SkillsUSA Pathful.
- Members rate themselves on all 17 elements across Personal, Workplace, and Technical Skills.

EVIDENCE

Ask members to self-check:

☐ I completed today's work in Essential Elements Self-Assessment (SkillsUSA Pathful)

☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to October."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Meeting Activity 2: Essential Elements Reflection

Resource: Essential Elements Self-Assessment results + Framework Definitions

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Essential Elements Reflection" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use their Essential Elements Self-Assessment results, plus the Framework Definitions, to identify strengths and growth areas.

PREVIEW

SAY: "Now that you've completed the assessment, let's see what your results actually mean for you as a SkillsUSA member."

DO:

- Ask: "One-word share: which Essential Element do you think scored highest for you?"

WISDOM (~27 MIN)

Step 1 (~12 min):

SAY: "Let's pull up your results."

DO:

- Direct members to their Essential Elements Self-Assessment results in SkillsUSA Pathful.
- Members record their top 3 highest-scoring elements and top 3 lowest-scoring elements on their worksheet.

Step 2 (~15 min):

SAY: "Now it's your turn."

DO:

- Using the Essential Elements definitions, members look up their #1 growth-area element and identify 1–2 specific behaviors they could start practicing this year.

Distribute the "Essential Elements Reflection" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in Essential Elements Self-Assessment results + Framework Definitions
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to October."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Independent Task: Lifestyle Calculator and Cost Reflection

Resource: Lifestyle Calculator Assessment (My Tracker)

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Lifestyle Calculator: Cost Reality Check" student worksheet

Advisor Note:

"This is a two-part independent task: first the Lifestyle Calculator itself, then a short written reflection on what the results mean."

FACILITATION STEPS

- Members complete the Lifestyle Calculator Assessment independently in My Tracker.
- Members write down what cost more than expected, what cost less than expected, and one thing they already know they won't compromise on as an adult.

Distribute the "Lifestyle Calculator: Cost Reality Check" student worksheet for members to complete this activity.

Independent Task: Essential Element Module: Self-Motivation

Resource: Essential Element Module: Self-Motivation

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

Advisor Note:

"Self-motivation is what keeps career exploration going long after the excitement of a new school year fades. This module helps members build that habit early."

FACILITATION STEPS

- Assign the Self-Motivation Essential Element Module in SkillsUSA Pathful (advisor-assign or have members self-assign).
- Have members reflect on one way self-motivation will help them stay engaged in career exploration this year.

⚑ **LIVE SESSION NOTE:** Optional: request a Real-World Connections session with a financial professional to show how budgeting and cost-of-living math from the Lifestyle Calculator shows up on the job. Submit at least 3 weeks ahead.

Interest Discovery Circle and Career Exploration

Middle School — Meeting Activity 2 (pairs with the Career Cluster Interest Assessment)

Name: _____ **Date:** _____

Part 1: Interest Discovery Circle

Fill in each box below with something about yourself. You can write words or draw a small picture.

SOMETHING I LOVE DOING AT HOME:	MY FAVORITE SUBJECT IN SCHOOL:
An activity that makes me happy:	Something I'm good at:

Look at what you wrote. Write one career that might use one or more of these things:

Part 2: Explore Your Top Cluster

Open Career Search and look up your top career cluster from the Career Cluster Interest Assessment. List 3 careers from that cluster, then write one sentence saying whether each one interests you and why.

CAREER	DOES THIS INTEREST YOU? WHY OR WHY NOT?

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 2

October

Meeting Activity 1: Complete the Career Cluster Interest Assessment

Resource: Career Cluster Interest Assessment (My Path)

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

OBJECTIVE

By the end of this session, members will be able to:

- Use Career Cluster Interest Assessment (My Path) in SkillsUSA Pathful.

PREVIEW

SAY: "Welcome to this year's SkillsUSA chapter meetings! Today we're taking the Career Cluster Interest Assessment in SkillsUSA Pathful's My Path tab."

DO:

- Ask: "Show of hands: who's excited to find out what their interests say about future careers?"

WISDOM (~30 MIN)

Step 1 (~30 min):

SAY: "Let's head to My Path and get started."

DO:

- Have members log in to SkillsUSA Pathful and open the My Path tab.
- Guide members to select and complete the Career Cluster Interest Assessment.

EVIDENCE

Ask members to self-check:

☐ I completed today's work in Career Cluster Interest Assessment (My Path)

☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to career cluster overview."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Meeting Activity 2: Interest Discovery Circle and Explore Your Top Cluster

Resource: Interest Discovery Circle activity + Career Search

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Interest Discovery Circle and Career Exploration" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use Interest Discovery Circle activity + Career Search in SkillsUSA Pathful.

PREVIEW

SAY: "Now that you've completed the Career Cluster Interest Assessment, let's see what your results mean. We'll start with a quick personal reflection, then move into Career Search to find real careers connected to your top cluster."

DO:

- Ask: "One-word share: what's your top interest cluster from the assessment?"

WISDOM (~42 MIN)

Step 1 (~12 min):

SAY: "Let's start with a quick reflection on your own interests."

DO:

- Members fill in the Interest Discovery Circle worksheet — a favorite home activity, favorite subject, a happy activity, and a strength — then write one connecting career.

Step 2 (~30 min):

SAY: "Now it's your turn — work through this on your own or with a partner."

DO:

- Model opening Career Search and searching within a top career cluster from the assessment results.
- Members search independently and list 3 careers from their top cluster with a 1-sentence reaction to each.

Distribute the "Interest Discovery Circle and Career Exploration" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in Interest Discovery Circle activity + Career Search
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to career cluster overview."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Independent Task: Never Stop Learning

Resource: Employability video: Never Stop Learning

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Never Stop Learning" student worksheet

Advisor Note:

"This one's a quick video and reflection you can assign between meetings. It gets members thinking about learning as something that continues long after school."

FACILITATION STEPS

- Assign the 'Never Stop Learning' Employability video.
- Members write 3 specific examples of lifelong learning that could apply to their future career.

Distribute the "Never Stop Learning" student worksheet for members to complete this activity.

Independent Task: Essential Element Module: Planning, Organizing and Management

Resource: Essential Element Module: Planning, Organizing and Management

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

Advisor Note:

"Now that members have real numbers from the Lifestyle Calculator, this module helps them build the planning and organizing skills to actually work toward that lifestyle."

FACILITATION STEPS

- Assign the Planning, Organizing and Management Essential Element Module in SkillsUSA Pathful (advisor-assign or have members self-assign).
- Have members reflect on one planning habit they could start using this month.

> ⚑ **LIVE SESSION NOTE:** Optional: request a Career Guest Speaker from a local industry to help launch the year's exploration. Submit at least 3 weeks ahead. Extension idea: once October's Career Cluster Interest Assessment results are in, consider requesting a second Career Guest Speaker for November whose career matches what those results reveal about students' interests.

Lifestyle Calculator: Cost Reality Check

Middle School — Meeting Activity 2 (class discussion after the Lifestyle Calculator)

Name: _____ **Date:** _____

Your chapter just discussed everyone's Lifestyle Calculator results as a group. Answer these questions on your own.

What cost MORE than you expected?

Why do you think that is?

What cost LESS than you expected?

Is there anything you already know you won't want to compromise on when you're older, like where you live, or how much you travel?

Never Stop Learning

Middle School — Independent Task

Name: _____ **Date:** _____

Watch the 'Never Stop Learning' Employability video. Then fill in 3 examples of lifelong learning below, things people keep learning throughout their careers, not just in school.

EXAMPLE OF LIFELONG LEARNING	HOW COULD THIS HELP YOUR FUTURE CAREER?

SkillsUSA Pathful Implementation Guide — Middle School — Independent Task

November

Meeting Activity 1: Career Cluster Sorting and Exploration

Resource: Career Cluster Sorting and Exploration activity

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Career Cluster Sorting" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use Career Cluster Sorting and Exploration activity in SkillsUSA Pathful.

PREVIEW

SAY: "Today we zoom out from individual careers to the bigger picture — career clusters. These are the groups SkillsUSA Pathful uses to organize hundreds of careers into families that use related skills."

DO:

- Ask: "Show of hands: who can already name one career cluster?"

WISDOM (~20 MIN)

Step 1 (~15 min):

SAY: "Let's sort these together."

DO:

- Give members the list of jobs (Teacher, Nurse, Police Officer, Chef, Artist, Farmer, etc.) and have them match each to a career cluster.

Step 2 (~5 min):

SAY: "Now it's your turn."

DO:

- For each cluster, have members add one more career they can think of that belongs in that same group.

Distribute the "Career Cluster Sorting" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in Career Cluster Sorting and Exploration activity
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to December."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Meeting Activity 2: My Top 5 Career Clusters

Resource: My Top 5 Career Clusters activity

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "My Top 5 Career Clusters" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use My Top 5 Career Clusters activity in SkillsUSA Pathful.

PREVIEW

SAY: "Now that you've sorted careers into clusters, let's find out which ones actually interest you most."

DO:

- Ask: "One-word share: what's your #1 career cluster pick?"

WISDOM (~17 MIN)

Step 1 (~7 min):

SAY: "Let's circle your favorites."

DO:

- Members circle the 5 clusters from the sorting activity that sound most interesting.

Step 2 (~10 min):

SAY: "Now it's your turn."

DO:

- Members rank their top 5 and write one sentence explaining why their #1 choice appeals to them most.

Distribute the "My Top 5 Career Clusters" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in My Top 5 Career Clusters activity
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to December."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Independent Task: Explore Careers in Your Top Clusters

Resource: Career Search

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Explore Careers in Your Top Clusters" student worksheet

Advisor Note:

"Take your top clusters from this meeting and go find real careers inside them using Career Search."

FACILITATION STEPS

- Members search Career Search using their top clusters from the ranking activity.
- Members list 3 careers per top cluster with a 1-sentence reaction to each.

Distribute the "Explore Careers in Your Top Clusters" student worksheet for members to complete this activity.

Independent Task: Essential Element Module: Decision Making

Resource: Essential Element Module: Decision Making

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

Advisor Note:

"Choosing a top career cluster is itself a decision-making exercise — this module gives members a framework for making choices like that with confidence."

FACILITATION STEPS

- Assign the Decision Making Essential Element Module in SkillsUSA Pathful (advisor-assign or have members self-assign).
- Have members reflect on how they made their top career cluster choice this month.

> ⚑ **LIVE SESSION NOTE:** Request the Entrepreneurship/Innovation Professional live WBL session (December) now, at least 3 weeks ahead.

Career Cluster Sorting

Middle School — Meeting Activity 1

Name: _____ **Date:** _____

Match each job below to the career cluster it belongs to. Write the cluster name in the middle column. Then think of one more career that belongs in that same cluster and write it in the last column.

JOB	WHICH CAREER CLUSTER?	ONE MORE CAREER IN THAT CLUSTER
Teacher		
Nurse / Social Worker		
Police Officer / Government Worker		
Chef		
Artist		
Farmer		
Builder / Factory Worker		
Banker		
Computer Programmer		
Store Manager		
Truck Driver		
Energy Technician		

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 1

My Top 5 Career Clusters

Middle School — Meeting Activity 2

Name: _____ **Date:** _____

Here are the career clusters you've been exploring. Circle the 5 that sound most interesting to you.

○ STEM	○ HEALTH SCIENCE AND HUMAN SERVICES	○ BUSINESS, MANAGEMENT AND ENTREPRENEURSHIP
○ Digital Technology	○ Financial Services	○ Marketing and Sales
○ Supply Chain and Transportation	○ Agriculture	○ Construction
○ Public Services and Safety	○ Advanced Manufacturing	○ Arts, Entertainment and Design
○ Education	○ Energy and Natural Resources	○ Hospitality, Events and Tourism

Now rank your top 5, #1 being the most interesting to you.

RANK	CAREER CLUSTER
1	
2	
3	
4	
5	

Why does your #1 choice appeal to you the most?

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 2

Explore Careers in Your Top Clusters

Middle School — Independent Task

Name: _____ **Date:** _____

Using Career Search, look up your top clusters from today's ranking. List 6 careers total (they can be from one cluster or spread across your top few) and write a 1-sentence reaction to each.

CAREER	CLUSTER	MY 1-SENTENCE REACTION

SkillsUSA Pathful Implementation Guide — Middle School — Independent Task

December

Meeting Activity 1: Cluster Deep Dive: Business, Management and Entrepreneurship

Resource: Management and Entrepreneurship FlexLesson + Business All Around

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Business All Around" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use Management and Entrepreneurship FlexLesson + Business All Around in SkillsUSA Pathful.

PREVIEW

SAY: "This month's cluster deep dive is Business, Management, and Entrepreneurship. We'll start with the FlexLesson, then connect it to businesses members already know from daily life."

DO:

- Ask: "One-word share: name a business you've visited recently."

WISDOM (~37 MIN)

Step 1 (~30 min):

SAY: "Let's start with the Management and Entrepreneurship FlexLesson."

DO:

- Assign the Management and Entrepreneurship FlexLesson.

Step 2 (~7 min):

SAY: "Now it's your turn."

DO:

- Members name 4 businesses they've visited and list 2 jobs at each.

Distribute the "Business All Around" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in Management and Entrepreneurship FlexLesson + Business All Around
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to January."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Meeting Activity 2: LIVE WBL SESSION — Entrepreneurship/Innovation Professional

Resource: Work-Based Learning: Career Guest Speaker

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Live Session Notes: Entrepreneurship and Innovation Professional" student worksheet

PREP STEPS

- At least 3 weeks before this meeting: navigate to the Work-Based Learning tab in SkillsUSA Pathful and submit a request for a Career Guest Speaker (entrepreneurship/innovation professional).
- On the day of the meeting: log into SkillsUSA Pathful, click the Dashboard icon, then navigate to "My Sessions" to open the scheduled live session.
- Have the "Live Session Notes: Entrepreneurship and Innovation Professional" student worksheet ready to distribute.

OBJECTIVE

By the end of this session, members will be able to:

- Participate in Work-Based Learning: Career Guest Speaker.
- Participate in the live Q&A session.

PREVIEW

SAY: "Today's meeting is our live WBL session with an entrepreneurship or innovation professional."

DO:

- Ask: "One-word share: what's one thing you're hoping to learn from today's guest?"

WISDOM

Step 1:

SAY: "Before we bring in today's guest, let's get your questions ready."

DO:

- Before the session, have members write 2 questions about starting or running a business.

Step 2 (Full period):

SAY: "Let's welcome our guest and get started."

DO:

- Facilitate the live Q&A with the guest professional.
- Afterward, have members note one idea from the speaker they could try themselves.

Distribute the "Live Session Notes: Entrepreneurship and Innovation Professional" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ My "Live Session Notes: Entrepreneurship and Innovation Professional" worksheet is filled in completely
- ☐ I completed today's work in Work-Based Learning: Career Guest Speaker
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to January."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Independent Task: Why Communication Matters

Resource: Employability video: Why Communication Matters

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Professional Talk Practice" student worksheet

Advisor Note:

"This independent task pairs a short employability video with practice writing out real, professional-sounding responses."

FACILITATION STEPS

- Assign the 'Why Communication Matters' Employability video.
- Members write professional responses for 4 situations: asking for help, introducing yourself, thanking someone, and apologizing.

Distribute the "Professional Talk Practice" student worksheet for members to complete this activity.

Independent Task: Essential Element Module: Leadership

Resource: Essential Element Module: Leadership

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

Advisor Note:

"Entrepreneurs and business leaders rely on strong leadership skills — this module lets members start building their own."

FACILITATION STEPS

- Assign the Leadership Essential Element Module in SkillsUSA Pathful (advisor-assign or have members self-assign).
- Have members reflect on one leadership quality they saw in this month's guest speaker or FlexLesson.

> **LIVE SESSION NOTE:** Already covered — this month's Meeting Activity 2 is the live WBL session.

Business All Around

Middle School — Meeting Activity 1

Name: _____ **Date:** _____

Think of 4 businesses you've visited, a store, a restaurant, an office, anywhere. For each one, list 2 jobs someone might have there.

BUSINESS I'VE VISITED	JOB 1 THERE	JOB 2 THERE

Reflect

Which job from your list sounds most interesting to you? Why?

What skills or personality traits do you think someone would need for that job?

Which of the 4 businesses do you think took the most planning to start? What makes you think that?

If you started your own business someday, what would it be? Who would your customers be?

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 1

Live Session Notes: Entrepreneurship and Innovation Professional

Middle School — Meeting Activity 2 (Live WBL Session)

Name: _____ **Date:** _____

Before the Session

Write 2 questions you want to ask about starting or running a business.

#	MY QUESTION

During / After the Session

3 things I learned:

#	WHAT I LEARNED

One idea this speaker gave me that I could try:

Would I want to start my own business someday? Why or why not?

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 2

Professional Talk Practice

Middle School — Independent Task

Name: _____ **Date:** _____

Watch the 'Why Communication Matters' Employability video. Then write what you would actually say in each situation below.

SITUATION	WHAT I WOULD SAY
Asking someone for help	
Introducing yourself to someone new	
Thanking someone for their help	
Apologizing for a mistake	

SkillsUSA Pathful Implementation Guide — Middle School — Independent Task

January

Meeting Activity 1: Cluster Deep Dive: Health Science and Human Services

Resource: The Health Science and Human Services Careers FlexLesson

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Health Helpers" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use The Health Science and Human Services Careers FlexLesson in SkillsUSA Pathful.

PREVIEW

SAY: "This month's cluster is Health Science and Human Services. After the FlexLesson, members connect what they've learned to real helpers in their own lives."

DO:

- Ask: "One-word share: name a health or human-service helper in your own life."

WISDOM (~37 MIN)

Step 1 (~30 min):

SAY: "Let's start with the FlexLesson."

DO:

- Assign The Health Science and Human Services Careers FlexLesson.

Step 2 (~7 min):

SAY: "Now it's your turn."

DO:

- Members list 2 health worker careers and how each helps people, and 2 human service careers and the services they provide.

Distribute the "Health Helpers" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in The Health Science and Human Services Careers FlexLesson
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to resume builder."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Meeting Activity 2: Comparing Health Science Careers

Resource: Career Profile Videos: Registered Nurse and Physical Therapist

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Comparing Health Science Careers" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use Career Profile Videos: Registered Nurse and Physical Therapist in SkillsUSA Pathful.

PREVIEW

SAY: "Let's put two health science careers side by side using Virtual Job Shadow videos."

DO:

- Ask: "Show of hands: who has watched a Virtual Job Shadow video before?"

WISDOM (~30 MIN)

Step 1 (~12 min):

SAY: "Let's watch these together."

DO:

- Watch the Registered Nurse and Physical Therapist Career Profile Videos as a group.

Step 2 (~18 min):

SAY: "Now it's your turn."

DO:

- Members compare education required, day-to-day duties, and workplace for each career.

Distribute the "Comparing Health Science Careers" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

☐ I completed today's work in SkillsUSA Pathful: View Registered Nurse and Physical Therapist Career Profile Videos

☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to resume builder."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Independent Task: Taking Initiative Will Drive the Success You Want

Resource: Employability video: Taking Initiative Will Drive the Success You Want

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Initiative Ideas" student worksheet

Advisor Note:

"This independent task pairs a short employability video with a hands-on reflection on initiative and integrity."

FACILITATION STEPS

- Assign the 'Taking Initiative Will Drive the Success You Want' Employability video.
- Members write 3 ways to show initiative and integrity at school and home, choose 1 to try this week, and reflect afterward.

Distribute the "Initiative Ideas" student worksheet for members to complete this activity.

Independent Task: Essential Element Module: Service Orientation

Resource: Essential Element Module: Service Orientation

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

Advisor Note:

"Health Science and Human Services careers are built around serving others — this module connects that idea to workplace skills members can use anywhere."

FACILITATION STEPS

- Assign the Service Orientation Essential Element Module in SkillsUSA Pathful (advisor-assign or have members self-assign).
- Have members reflect on one way they could show service orientation at school this month.

⚑ LIVE SESSION NOTE: Optional: request a Career Guest Speaker from the health science field to build on this month's cluster deep dive. Submit at least 3 weeks ahead.

Health Helpers

Middle School — Meeting Activity 1

Name: _____ **Date:** _____

Using SkillsUSA Pathful's Career Search, research 2 health care careers and how each one helps people. Then research 2 human service careers and the services they provide.

Health Care Careers

CAREER	HOW DOES THIS CAREER HELP PEOPLE?

Human Service Careers

CAREER	WHAT SERVICE DO THEY PROVIDE?

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 1

Comparing Health Science Careers

Middle School — Meeting Activity 2

Name: _____ **Date:** _____

Watch the Registered Nurse and Physical Therapist Career Profile Videos in SkillsUSA Pathful. Fill in the table below to compare them.

	REGISTERED NURSE	PHYSICAL THERAPIST
Education required		
What they do day-to-day		
Where they work		

Which of these two careers interests you more? Why?

February

Meeting Activity 1: Cluster Deep Dive: Digital Technology

Resource: The Digital Technology Career Cluster FlexLesson + Technology in My Day

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Technology in My Day" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use The Digital Technology Career Cluster FlexLesson + Technology in My Day in SkillsUSA Pathful.

PREVIEW

SAY: "This month's cluster deep dive is Digital Technology. Members will connect the FlexLesson content to the tech they already rely on every day."

DO:

- Ask: "One-word share: name one piece of technology you used today."

WISDOM (~37 MIN)

Step 1 (~30 min):

SAY: "Let's start with the FlexLesson."

DO:

- Assign The Digital Technology Career Cluster FlexLesson.

Step 2 (~7 min):

SAY: "Now it's your turn."

DO:

- Members list 4 technologies they use daily and describe how each is used.

Distribute the "Technology in My Day" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in The Digital Technology Career Cluster FlexLesson + Technology in My Day
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to March."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Meeting Activity 2: IT Careers and Future Tech

Resource: Career Search: 4 IT careers

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "IT Careers and Future Tech" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use Career Search: 4 IT careers in SkillsUSA Pathful.

PREVIEW

SAY: "Now let's find the real careers behind the technology members use every day."

DO:

- Ask: "Show of hands: who already knows what an IT career actually involves?"

WISDOM (~25 MIN)

Step 1 (~15 min):

SAY: "Let's search together."

DO:

- Members research 4 IT careers in Career Search and note what each does to help people use technology.

Step 2 (~10 min):

SAY: "Now it's your turn."

DO:

- Members write 3 future technology improvements and which IT careers could build them.

Distribute the "IT Careers and Future Tech" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in Career Search: 4 IT careers
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to March."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Independent Task: Skills and Achievements Inventory

Resource: Skills and Achievements Inventory

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Skills and Achievements Inventory" student worksheet

Advisor Note:

"This is a first building block toward a future resume. Members won't be writing a formal resume yet, but they'll start collecting the raw material."

FACILITATION STEPS

- Members list accomplishments and strengths across school, activities and clubs, sports and hobbies, volunteering, and jobs/responsibilities at home.
- Have members create a resume in SkillsUSA Pathful and add these accomplishments and strengths.

Distribute the "Skills and Achievements Inventory" student worksheet for members to complete this activity.

Independent Task: Essential Element Module: Professionalism

Resource: Essential Element Module: Professionalism

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

Advisor Note:

"As members start building their first resume, this module helps them understand what professionalism actually looks like on the job."

FACILITATION STEPS

- Assign the Professionalism Essential Element Module in SkillsUSA Pathful (advisor-assign or have members self-assign).
- Have members reflect on one professional habit they want to start building now.

> ⚑ **LIVE SESSION NOTE:** Request the Culinary Professional live WBL session (March) now, at least 3 weeks ahead.

Technology in My Day

Middle School — Meeting Activity 1

Name: _____ **Date:** _____

List 4 technologies you use every day. Describe how you use each one.

TECHNOLOGY	HOW I USE IT

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 1

IT Careers and Future Tech

Middle School — Meeting Activity 2

Name: _____ **Date:** _____

Research 4 IT Careers

Using SkillsUSA Pathful's Career Search, research 4 IT careers. For each, write what they do.

CAREER	WHAT DO THEY DO?

Future Tech Ideas

Write 3 future technology improvements you'd like to see, and which IT career could help build them.

FUTURE TECH IMPROVEMENT	WHICH IT CAREER COULD BUILD IT?

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 2

Skills and Achievements Inventory

Middle School — Independent Task

Name: _____ **Date:** _____

This is the first building block toward a future resume. List your accomplishments and strengths in each category below.

CATEGORY	MY ACCOMPLISHMENTS / STRENGTHS
School (grades, projects, awards)	
Activities and clubs	
Sports and hobbies	
Volunteering / helping others	
Jobs or responsibilities at home	

Build Your Resume

Now create a resume in SkillsUSA Pathful and add in the accomplishments and strengths you just listed above.

☐ I've created my resume in SkillsUSA Pathful and added my accomplishments.

SkillsUSA Pathful Implementation Guide — Middle School — Independent Task

March

Meeting Activity 1: Cluster Deep Dive: Hospitality, Events, and Tourism (Culinary Focus)

Resource: The Hospitality, Events, & Tourism Career Cluster FlexLesson + Restaurant Helpers

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Restaurant Helpers" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use The Hospitality, Events, & Tourism Career Cluster FlexLesson + Restaurant Helpers in SkillsUSA Pathful.

PREVIEW

SAY: "This month's cluster is Hospitality, Events, and Tourism, with a focus on culinary careers — it sets up next meeting's live session with a culinary professional."

DO:

- Ask: "One-word share: name a restaurant worker who made a visit memorable."

WISDOM (~37 MIN)

Step 1 (~30 min):

SAY: "Let's start with the FlexLesson."

DO:

- Assign the Hospitality, Events, & Tourism Career Cluster FlexLesson.

Step 2 (~7 min):

SAY: "Now it's your turn."

DO:

- Members recall a visit to a restaurant and name a hospitality worker who made it enjoyable.

Distribute the "Restaurant Helpers" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in The Hospitality, Events, & Tourism Career Cluster FlexLesson + Restaurant Helpers
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to career plan."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Meeting Activity 2: LIVE WBL SESSION — Culinary Professional

Resource: Work-Based Learning: Career Guest Speaker

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Live Session Notes: Culinary Professional" student worksheet

PREP STEPS

- At least 3 weeks before this meeting: navigate to the Work-Based Learning tab in SkillsUSA Pathful and submit a request for a Career Guest Speaker (culinary professional).
- On the day of the meeting: log into SkillsUSA Pathful, click the Dashboard icon, then navigate to "My Sessions" to open the scheduled live session.
- Have the "Live Session Notes: Culinary Professional" student worksheet ready to distribute.

OBJECTIVE

By the end of this session, members will be able to:

- Participate in Work-Based Learning: Career Guest Speaker.
- Participate in the live Q&A session.

PREVIEW

SAY: "Today's meeting is our live WBL session with a culinary professional."

DO:

- Ask: "One-word share: what's one thing you're curious about in the culinary field?"

WISDOM

Step 1:

SAY: "Before we bring in today's guest, let's get your questions ready."

DO:

- Before the session, have members write 2 questions about what it's like to work in the culinary field.

Step 2 (Full period):

SAY: "Let's welcome our guest and get started."

DO:

- Facilitate the live Q&A with the guest professional.
- Afterward, ask members to name one thing that surprised them.

Distribute the "Live Session Notes: Culinary Professional" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ My "Live Session Notes: Culinary Professional" worksheet is filled in completely
- ☐ I completed today's work in Work-Based Learning: Career Guest Speaker
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to career plan."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Independent Task: Solving Problems Often Requires Teamwork

Resource: Employability video + Workplace Collaboration activity

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Workplace Collaboration" student worksheet

Advisor Note:

"This independent task pairs a short employability video with a hands-on team-roles exercise."

FACILITATION STEPS

- Assign the 'Solving Problems Often Requires Teamwork' Employability video.
- Members plan a team project by assigning 4 roles (leader, researcher, presenter, coordinator) and describe each contribution.

Distribute the "Workplace Collaboration" student worksheet for members to complete this activity.

Independent Task: Essential Element Module: Multicultural Sensitivity and Awareness

Resource: Essential Element Module: Multicultural Sensitivity and Awareness

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

Advisor Note:

"Hospitality and culinary careers mean serving all kinds of people — this module helps members build the awareness that takes."

FACILITATION STEPS

- Assign the Multicultural Sensitivity and Awareness Essential Element Module in SkillsUSA Pathful (advisor-assign or have members self-assign).
- Have members reflect on one way this awareness could help them in a hospitality or culinary role.

LIVE SESSION NOTE: Already covered — this month's Meeting Activity 2 is the live WBL session.

Restaurant Helpers

Middle School — Meeting Activity 1

Name: _____ **Date:** _____

Recall a visit to a restaurant. For up to 3 visits, name the hospitality worker who helped make it enjoyable, what they did that stood out, and whether that job interests you.

RESTAURANT	HOSPITALITY WORKER	WHAT THEY DID	INTERESTS YOU? (Y/N)

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 1

Live Session Notes: Culinary Professional

Middle School — Meeting Activity 2 (Live WBL Session)

Name: _____ **Date:** _____

Before the Session

Write 2 questions about what it's like to work in the culinary field.

#	MY QUESTION

During / After the Session

3 things I learned:

#	WHAT I LEARNED / FEEDBACK RECEIVED

Something that surprised me:

Would I want to work in the culinary field someday? Why or why not?

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 2

Workplace Collaboration

Middle School — Independent Task

Name: _____ **Date:** _____

Imagine your chapter is planning a team project. Assign these 4 roles and describe what each person would contribute.

ROLE	WHAT THIS PERSON CONTRIBUTES
Leader	
Researcher	
Presenter	
Coordinator	

SkillsUSA Pathful Implementation Guide — Middle School — Independent Task

April

Meeting Activity 1: Cluster Deep Dive: Construction

Resource: The Construction Career Cluster FlexLesson

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Buildings Around Us" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use The Construction Career Cluster FlexLesson in SkillsUSA Pathful.

PREVIEW

SAY: "This month's cluster deep dive is Construction. Members will connect it to the buildings they see in their own community."

DO:

- Ask: "One-word share: name a building in your community you're curious how it was built."

WISDOM (~37 MIN)

Step 1 (~30 min):

SAY: "Let's start with the FlexLesson."

DO:

- Assign The Construction Career Cluster FlexLesson.

Step 2 (~7 min):

SAY: "Now it's your turn."

DO:

- Members name 3 building types in their community and list 2 construction jobs needed for each.

Distribute the "Buildings Around Us" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in The Construction Career Cluster FlexLesson
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to experience tracker."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Meeting Activity 2: Career Profile Videos: Architect and Interior Designer + Dream Room Design

Resource: Career Profile Videos: Architect, Interior Designer

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Dream Room Design" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use Career Profile Videos: Architect, Interior Designer in SkillsUSA Pathful.

PREVIEW

SAY: "Let's connect construction and design careers to something personal — designing a dream room."

DO:

- Ask: "Show of hands: who already has an idea for their dream room?"

WISDOM (~35 MIN)

Step 1 (~10 min):

SAY: "Let's watch these together."

DO:

- Watch the Architect and Interior Designer Career Profile Videos as a group.

Step 2 (~25 min):

SAY: "Now it's your turn."

DO:

- Members draw a simple floor plan of an ideal bedroom with 3 must-haves and name 2 workers who'd help build it.

Distribute the "Dream Room Design" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ I completed today's work in SkillsUSA Pathful: View Architect and Interior Designer Career Profile Videos
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today. Next month we turn to experience tracker."

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Independent Task: Career Plan Creation in SkillsUSA Pathful

Resource: Career Plan (SkillsUSA Pathful)

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Career Plan Prep" student worksheet

Advisor Note:

"It's time to put everything members have explored so far into their Career Plan."

FACILITATION STEPS

- Members document their current education path and career target in their SkillsUSA Pathful Career Plan.

Distribute the "Career Plan Prep" student worksheet for members to complete this activity.

Independent Task: Essential Element Module: Safety and Health

Resource: Essential Element Module: Safety and Health

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

Advisor Note:

"Construction careers put safety front and center — this module introduces members to why that matters in any workplace."

FACILITATION STEPS

- Assign the Safety and Health Essential Element Module in SkillsUSA Pathful (advisor-assign or have members self-assign).
- Have members reflect on one safety habit they see modeled at school or home.

⚑ LIVE SESSION NOTE: Request the Student-Voted Career Professional live WBL session (May) now, at least 3 weeks ahead.

Buildings Around Us

Middle School — Meeting Activity 1

Name: _____ **Date:** _____

Name 3 types of buildings in your community. For each, list 2 construction jobs needed to build it.

BUILDING TYPE	JOB 1	JOB 2

Reflect

Which job from your list sounds most interesting to you? Why?

What tools or equipment do you think that job uses?

Which of the 3 buildings do you think took the longest to construct? What makes you think that?

If you could design a brand-new building for your community, what would it be and who would use it?

Dream Room Design

Middle School — Meeting Activity 2

Name: _____ **Date:** _____

Draw a simple floor plan of your ideal bedroom. Include at least 3 must-haves.

Name 2 workers who would help build this room.

WORKER	WHAT THEY'D DO TO BUILD MY ROOM

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 2

Career Plan Prep

Middle School — Independent Task

Name: _____ **Date:** _____

Before you create your Career Plan in SkillsUSA Pathful, gather your thoughts here.

My current education path:

My target career right now:

Why this career interests me:

Build Your Career Plan

☐ I've created my Career Plan in SkillsUSA Pathful using this information.

SkillsUSA Pathful Implementation Guide — Middle School — Independent Task

May

Meeting Activity 1: Year-End Success Letter

Resource: Year-End Success Letter

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Year-End Success Letter" student worksheet

OBJECTIVE

By the end of this session, members will be able to:

- Use Year-End Success Letter in SkillsUSA Pathful.

PREVIEW

SAY: "This is our final regular meeting of the year — a chance to celebrate how far members have come."

DO:

- Ask: "One-word share: name one thing you're proud of from this year."

WISDOM (~25 MIN)

Step 1 (~25 min):

SAY: "Let's write."

DO:

- Members write a letter to themselves celebrating proudest moments, discoveries, interesting clusters explored, and skills developed this year.

Distribute the "Year-End Success Letter" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

☐ I completed today's work in Year-End Success Letter

☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today — that's a wrap on this year's SkillsUSA Pathful chapter meetings!"

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Meeting Activity 2: LIVE WBL SESSION — Student-Voted Career Professional

Resource: Work-Based Learning: Career Guest Speaker

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "Live Session Notes: Student-Voted Career Professional" student worksheet

PREP STEPS

- At least 3 weeks before this meeting: navigate to the Work-Based Learning tab in SkillsUSA Pathful and submit a request for a Career Guest Speaker (student-voted career).
- On the day of the meeting: log into SkillsUSA Pathful, click the Dashboard icon, then navigate to "My Sessions" to open the scheduled live session.
- Have the "Live Session Notes: Student-Voted Career Professional" student worksheet ready to distribute.

OBJECTIVE

By the end of this session, members will be able to:

- Participate in Work-Based Learning: Career Guest Speaker.
- Participate in the live Q&A session.

PREVIEW

SAY: "The chapter votes on a career they'd like to learn about, and we close the year with a live session on that career."

DO:

- Ask: "One-word share: which career are you hoping the chapter picks?"

WISDOM

Step 1:

SAY: "Before we bring in today's guest, let's get your questions ready."

DO:

- Before the session, run the chapter vote on which career to explore.
- Have members write questions in advance for the live Q&A.

Step 2 (Full period):

SAY: "Let's welcome our guest and get started."

DO:

- Facilitate the live Q&A session.

Distribute the "Live Session Notes: Student-Voted Career Professional" student worksheet for members to complete this activity.

EVIDENCE

Ask members to self-check:

- ☐ My "Live Session Notes: Student-Voted Career Professional" worksheet is filled in completely
- ☐ I completed today's work in Work-Based Learning: Career Guest Speaker
- ☐ I can explain what I did today and why it matters to my career plan

Invite 2–3 volunteers to share.

REVIEW

SAY: "Great work today — that's a wrap on this year's SkillsUSA Pathful chapter meetings!"

DO:

- Confirm materials are logged in SkillsUSA Pathful before next meeting, if applicable.

Independent Task: My Year in Review

Resource: Experience Tracker

Materials Needed:

- Device with internet access (SkillsUSA Pathful)
- "My Year in Review" student worksheet

Advisor Note:

"Before the year wraps up, let's make sure everything members did this year actually gets logged."

FACILITATION STEPS

- Members brainstorm this year's activities and experiences before logging them.
- Members log this year's activities and career exploration experiences in the Experience Tracker.

Distribute the "My Year in Review" student worksheet for members to complete this activity.

Independent Task: Essential Element Module: Work Ethic

Resource: Essential Element Module: Work Ethic

Materials Needed:

- Device with internet access (SkillsUSA Pathful)

No dedicated student worksheet for this activity — complete directly in SkillsUSA Pathful.

Advisor Note:

"As the year wraps up, this module is a fitting capstone: a strong work ethic is what carries everything else members have learned into next year."

FACILITATION STEPS

- Assign the Work Ethic Essential Element Module in SkillsUSA Pathful (advisor-assign or have members self-assign).
- Have members reflect on how their work ethic grew this year.

> ⚑ **LIVE SESSION NOTE:** Already covered — this month's Meeting Activity 2 is the live WBL session.

Year-End Success Letter

Middle School — Meeting Activity 1

Name: _____ **Date:** _____

Answer these questions first, then use your answers to write a short letter to yourself celebrating this year.

One thing I'm most proud of from this year:

A skill I didn't have at the start of the year but have now:

A career or career cluster I discovered that I didn't know about before:

One thing I want to keep doing next year:

My Letter

Dear me,

Session Notes: Student-Voted Career Professional

Middle School — Meeting Activity 2 (Live WBL Session)

Name: _____ **Date:** _____

Cast Your Vote

We are voting on which career professional to invite. Which career would you like to learn about, and why?

Before the Session

Once the vote is final, write 2 questions you want to ask the professional we chose.

#	MY QUESTION

During / After the Session

3 things I learned:

#	WHAT I LEARNED

Was this the career our chapter voted for? What made you curious about it in the first place?

SkillsUSA Pathful Implementation Guide — Middle School — Meeting Activity 2

My Year in Review

Middle School — Independent Task

Name: _____ **Date:** _____

Before you log this year in the Experience Tracker, brainstorm your activities and experiences here.

ACTIVITY OR EXPERIENCE	WHEN IT HAPPENED	WHAT I LEARNED

Log Your Year

☐ I've logged these activities and experiences in the Experience Tracker.

SkillsUSA Pathful Implementation Guide — Middle School — Independent Task