





Meeting Location: Meeting Date:

Requirements	Status
Pay membership dues	
Have all section advisors pay professional dues to SkillsUSA	
Elect chapter officers (minimum of 2; President and Secretary)	
Conduct well-planned, regularly scheduled chapter meetings	
Complete a projected chapter budget	
Complete a Program of Work	
Identify one local Work-Based Learning activity for students	
Conduct at least one activity within each of the SkillsUSA Framework components: Personal Skills	
Conduct at least one activity within each of the SkillsUSA Framework components: Workplace Skills	
Conduct at least one activity within each of the SkillsUSA Framework components: Technical Skills Grounded in Academics	
Complete Level 1 Quality Chapter application	

## **Additional Notes:**