

# Chapter Excellence Program Application Template



## **Personal Skills Activity** (cannot be the same activity as used in Level 1)

Name of Activity:

A. Which framework elements apply to the activity? (select only ONE which will be intentionally focused on)

- |                                      |  |
|--------------------------------------|--|
| <input type="radio"/> Integrity      | <input type="radio"/> Adaptability / Flexibility |
| <input type="radio"/> Responsibility | <input type="radio"/> Professionalism            |
| <input type="radio"/> Work Ethic     | <input type="radio"/> Self-Motivation            |

B-1. What was the Essential Element goal of the activity (Provide ONE Intentional Essential Element SMART goal) (1,500 characters max)

B-2. Provide 3 SMART goals that are most necessary to the success of the activity. (1,000 characters max)

C. Provide a Plan of Action for the Activity and FW/EE (who, what, when, where, why) (2,000 characters max)

- Consider including answers to the following prompts: Identify how/why you choose the FW/EE and activity of focus. What EE content will be taught and how will the EE content be taught? Who will perform the duties to meet the four goals (committee and individual assignments)? What will need to be accomplished to meet the four goals? The timeline for completing assignments which meet the goals. Identify where the activity will take place. The activity budget.

D-1. Activity Outcomes (Tell your story on what was accomplished. What was the impact to the community, school, members, etc.?) (1,200 characters max) Note: Make this answer more of a narrative, rather than writing technically.

D-2. Explain how students developed, applied, and demonstrated their chosen essential element, showcasing learning, application, and growth. (1,200 characters max)

For sections E-1 to E-4, review and report on the five aspects of the SMART goals and list successes and possible improvements needed.

E-1. Essential Element Goal Evaluation/Impact/Results (from B-1) (800 characters max)

Include reflection and evaluation on the goal, as well as impact and results data. If you selected 'unmet' for this goal, please provide circumstances or reasoning as to why the goal was unmet and explain what would be done differently next time to meet the goal.

☐ Exceeded   ☐ Partially Exceeded   ☐ Met   ☐ Unmet

E-2. SMART Goal #1 Evaluation/Impact/Results (from B-2) (500 characters max)

Include reflection and evaluation on the goal, as well as impact and results data. If you selected 'unmet' for this goal, please provide circumstances or reasoning as to why the goal was unmet and explain what would be done differently next time to meet the goal.

☐ Exceeded   ☐ Partially Exceeded   ☐ Met   ☐ Unmet

E-3. SMART Goal #2 Evaluation/Impact/Results (from B-2) (500 characters max)

Include reflection and evaluation on the goal, as well as impact and results data. If you selected 'unmet' for this goal, please provide circumstances or reasoning as to why the goal was unmet and explain what would be done differently next time to meet the goal.

☐ Exceeded   ☐ Partially Exceeded   ☐ Met   ☐ Unmet

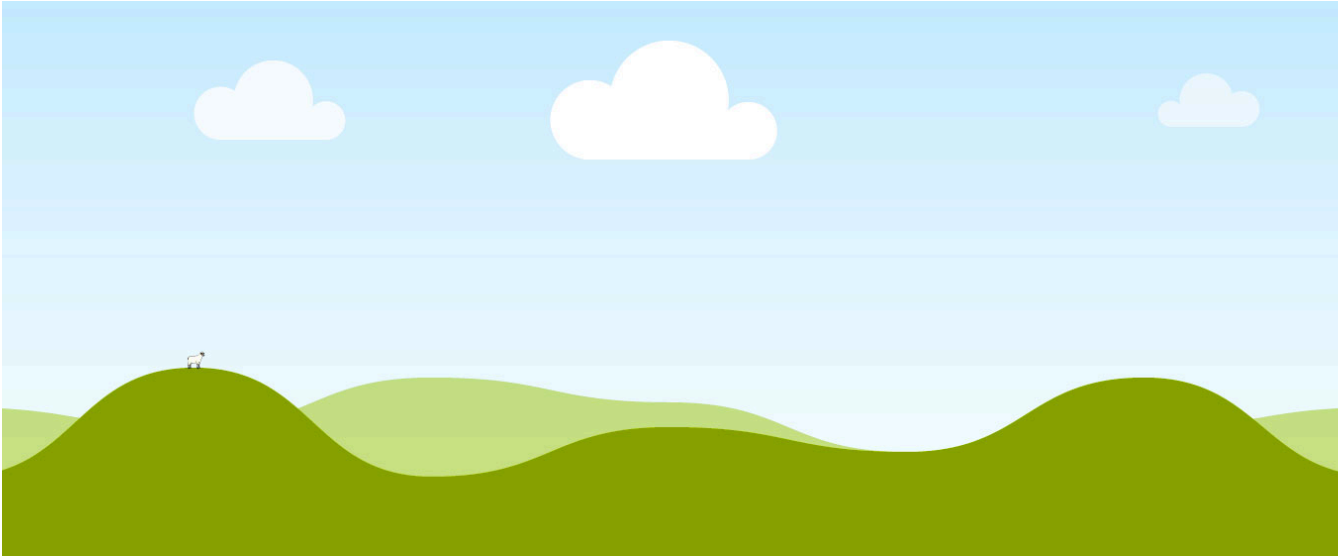
E-4. SMART Goal #3 Evaluation/Impact/Results (from B-2) (500 characters max)

Include reflection and evaluation on the goal, as well as impact and results data. If you selected 'unmet' for this goal, please provide circumstances or reasoning as to why the goal was unmet and explain what would be done differently next time to meet the goal.

☐ Exceeded   ☐ Partially Exceeded   ☐ Met   ☐ Unmet

Upload a single photo of members participating in the activity & Provide a Caption for your image (550 characters max)

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**Workplace Skills Activity** (cannot be the same activity as used in Level 1)

Name of Activity:

A. Which framework elements apply to the activity? (select only ONE which will be intentionally focused on)

- ☐ Communication
- ☐ Multi-Cultural Sensitivity & Awareness
- ☐ Decision Making
- ☐ Planning, Organizing & Management
- ☐ Teamwork
- ☐ Leadership

B-1. What was the Essential Element goal of the activity (Provide ONE Intentional Essential Element SMART goal) (1,500 characters max)

B-2. Provide 3 SMART goals that are most necessary to the success of the activity. (1,000 characters max)

C. Provide a Plan of Action for the Activity and FW/EE (who, what, when, where, why) (2,000 characters max)

- Consider including answers to the following prompts: Identify how/why you choose the FW/EE and activity of focus. What EE content will be taught and how will the EE content be taught? Who will perform the duties to meet the four goals (committee and individual assignments)? What will need to be accomplished to meet the four goals? The timeline for completing assignments which meet the goals. Identify where the activity will take place. The activity budget.

D-1. Activity Outcomes (Tell your story on what was accomplished. What was the impact to the community, school, members, etc.?) (1,200 characters max) Note: Make this answer more of a narrative, rather than writing technically.

D-2. Explain how students developed, applied, and demonstrated their chosen essential element, showcasing learning, application, and growth. (1,200 characters max)



For sections E-1 to E-4, review and report on the five aspects of the SMART goals and list successes and possible improvements needed.

E-1. Essential Element Goal Evaluation/Impact/Results (from B-1) (800 characters max)

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☐ Exceeded   ☐ Partially Exceeded   ☐ Met   ☐ Unmet

E-2. SMART Goal #1 Evaluation/Impact/Results (from B-2) (500 characters max)

Include reflection and evaluation on the goal, as well as impact and results data. If you selected 'unmet' for this goal, please provide circumstances or reasoning as to why the goal was unmet and explain what would be done differently next time to meet the goal.

☐ Exceeded   ☐ Partially Exceeded   ☐ Met   ☐ Unmet

E-3. SMART Goal #2 Evaluation/Impact/Results (from B-2) (500 characters max)

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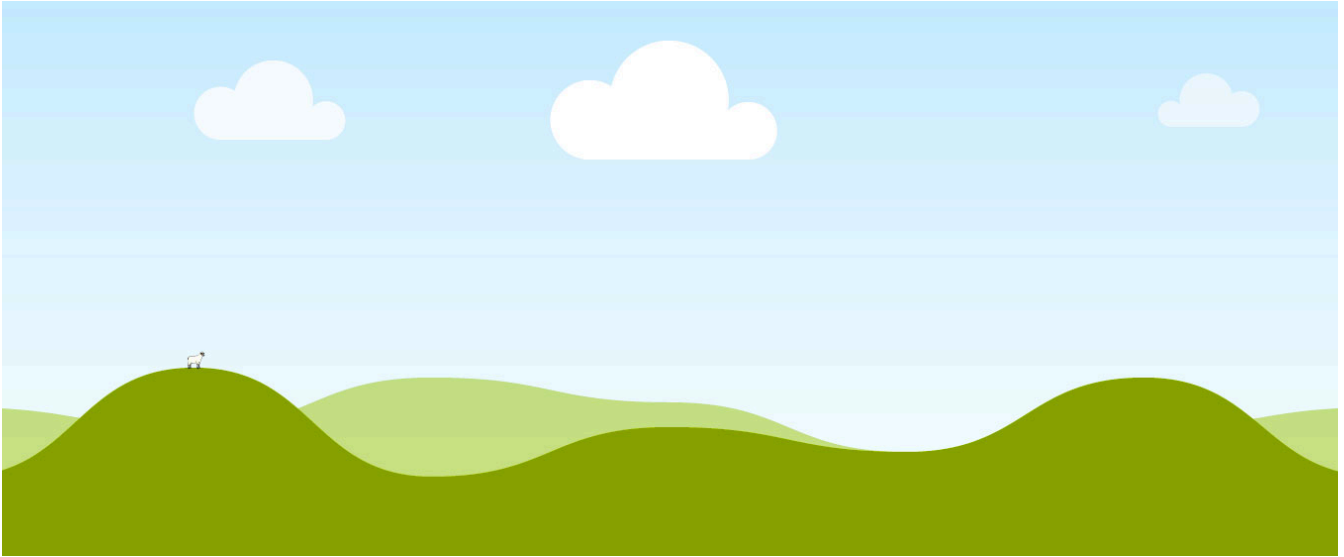
E-4. SMART Goal #3 Evaluation/Impact/Results (from B-2) (500 characters max)

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**Technical Skills Activity** (cannot be the same activity as used in Level 1)

Name of Activity:

A. Which framework elements apply to the activity? (select only ONE which will be intentionally focused on)

- ☐ Computer & Technology Literacy
- ☐ Service Orientation
- ☐ Job Specific Skills
- ☐ Professional Development
- ☐ Safety & Health

B-1. What was the Essential Element goal of the activity (Provide ONE Intentional Essential Element SMART goal) (1,500 characters max)

B-2. Provide 3 SMART goals that are most necessary to the success of the activity. (1,000 characters max)

C. Provide a Plan of Action for the Activity and FW/EE (who, what, when, where, why) (2,000 characters max)

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☐ Exceeded   ☐ Partially Exceeded   ☐ Met   ☐ Unmet

E-2. SMART Goal #1 Evaluation/Impact/Results (from B-2) (500 characters max)

Include reflection and evaluation on the goal, as well as impact and results data. If you selected 'unmet' for this goal, please provide circumstances or reasoning as to why the goal was unmet and explain what would be done differently next time to meet the goal.

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E-3. SMART Goal #2 Evaluation/Impact/Results (from B-2) (500 characters max)

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E-4. SMART Goal #3 Evaluation/Impact/Results (from B-2) (500 characters max)

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