

Vendor Application



Vendor Data Information (All blanks must be completed to be applicable)

Name						
DBA (doing business as)						
Physical Address						
City	yStateZip					
Remit to Address:						
City	State	Zip				
Telephone #	Fax #					
Email:						
Social Security # or Tax ID #		1099 Yes No				
Payment Terms: NET 30 NET 15 DUE UPON RECEIPT (SkillsUSA pays on a NET 30 term unless otherwise noted above)						
Direct Deposit Authorization (ACH Credit) Information required to complete the vendor setup process.						
l,						
authorize SkillsUSA, Inc to send an ACH credit to the account indicated below.						
Account Type: Checking or S	Savings OAND Perso	nal or Business				
Bank Name						
Bank Routing #						
Account #						
Remittance Email(s)						
Signature						
Date						
SkillsUSA School Chapter ID#						

Secure upload: https://bit.ly/3ifhE0z
Email: accounting@skillsusa.org

Mail: Attn: Finance Department 673 Potomac Station Drive PMB# 809, Leesburg, VA 20176



Vendor Verification

SkillsUSA, Inc. will make every effort to include Disadvantaged Enterprises, Women Minority Business Enterprises in the acquisition and disposition of Goods and Services.

	Disadvantaged Business Enterprises, such as a form owned (51%) and controlled by a minority person or woman, or other disadvantaged business enterprises.
	Women Minority Business Enterprise, such as a firm owned and controlled solely by a woman.
	Minority Business Enterprise, such as a firm owned and controlled solely by a person certified by SBA as meeting the requirements of a Minority Business. Does not apply.
Provi	de Certification for the box indicated above.
`omm	onte



Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.				
	2 Business name/disregarded entity name, if different from above				
Print or type. Specific Instructions on page 3.	following seven boxes. Individual/sole proprietor or C Corporation S Corporation Partnership Trust/estate	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):			
		Exempt payee code (if any)			
	LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is	Exemption from FATCA reporting code (if any)			
P ij	is disregarded from the owner should check the appropriate box for the tax classification of its owner.				
bec	Other (See instructions)	(Applies to accounts maintained outside the U.S.)			
See S	5 Address (number, street, and apt. or suite no.) See instructions. Requester's name are	Requester's name and address (optional)			
Й	6 City, state, and ZIP code				
	7 List account number(s) here (optional)				
Pai	t I Taxpayer Identification Number (TIN)				
	your fire in appropriate box. The fire provided material in hame given on the avoid	urity number			
backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a</i>] - [] - []			
TIN, la					
Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Employer		dentification number			
Numb	er To Give the Requester for guidelines on whose number to enter.				
Par	Certification				
Unde	penalties of perjury, I certify that:				
2. I ar Sei	number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issunt not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been not vice (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) thought subject to backup withholding; and	otified by the Internal Revenue			
3. I ar	n a U.S. citizen or other U.S. person (defined below); and				
1 Th	FATCA and a(a) entered on this form (if any) indicating that I am exempt from FATCA reporting in correct				

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid,

other than	1 1 2	outions to an individual retirement arrangement (IRA), and generally, payments in, but you must provide your correct TIN. See the instructions for Part II, later.	
Sign Here	Signature of U.S. person ▶	Date ▶	

General Instructions

Section references are to the Internal Revenue Code unless otherwise

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN). individual taxpaver identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

• Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding,