



National Education Team Policy

Revised 11/2022

The National Education Team (NET) assists the national technical committees in conducting and managing the SkillsUSA Championships and communicates to advisors the industry expectations for the quality of instruction and professional development in occupational areas represented in the SkillsUSA Championships. NET members may also be called upon throughout the year for their insights and expertise.

Please note: The SkillsUSA National Leadership and Skills Conference (NLSC) is always held the last full week in June.

NET Selection and Duties

The number of NET members assigned to a contest or conference committee will be determined by the contest committee chair along with the conference committee chair.

Each contest or conference committee will select a NET chair to coordinate the activities of its NET members. That NET chair will work directly with their contest or conference committee chair.

State associations may nominate educators and administrators **who are current active and paid professional members of SkillsUSA** in the trade area assigned to contest or conference committees. These nominees should also be supporting their state conferences in some capacity. NET members will be appointed to three-year terms. Appointments must have the approval of the state association director, local/district administration, the national technical committee chair and the SkillsUSA national office. NET members are eligible to reapply at the conclusion of each three-year term. They can be removed from a contest due to the potential appearance of impropriety or conflict of interest. Retired educators do not need approval of a local/district administrator and will be appointed to the technical committee with approval of the Director of the Championships.

Attendance at SkillsUSA's National Leadership and Skills Conference (NLSC) is mandatory. NET members must work with their designated contest or conference committee for a period of time as set by the contest committee chair or the conference committee chair. The NET should receive a packet that covers expectations and any work assignments.

NET members must register for NLSC as a NET member through the appropriate conference registration system. NET members must check in each day to their technical committee chair. Additionally, NET members must be available to assist at their state-level conferences as needed.

Note: Individuals selected for the National Education Team shall not have student supervisory responsibilities during the NLSC.

Skill Contests as assigned per the application

Leadership Contests as assigned per the application

Occupationally Related Contests as assigned per the application

Demonstration Contests as assigned per the application

Conference Management Committees as assigned per the application.

Failure to attend NLSC and the SkillsUSA Championships is cause for removal from NET status.

Responsibilities of the NET member will include the following:

1. Suggest areas of need for industry update seminars at state and national SkillsUSA conferences.
2. Following the NLSC, submit a list of three to five criteria that would assist teachers in better preparing student contestants for the competition. Submissions will come from NET contest chairs. They will be forwarded to the director of the SkillsUSA Championships for posting and review on the national website.
3. Assist in identifying ways to make the contest more effective and recruit other organizations and potential sources of materials and equipment that can support the contest and/or committee at state and national level
4. **Provide assistance as needed in setting up and tearing down the contest area under direct supervision of the technical committee for the contest.**
5. Attend the technical committee critique or debriefing of the contest.
6. Work with the state association to promote increased SkillsUSA participation and membership at the local and state levels.
7. Assist in other areas as determined by the technical committee.

Committee members will NOT:

1. Be involved in the preparation of the contest projects to be used in the SkillsUSA Championships or have specific knowledge of the projects.
2. Participate in the creation of the **contest project or directly in the written test.***
3. **Have direct contact with a competitor from their school or state during the contest.**
4. **Serve as judges, except in selected leadership contests.**
 - a. Doing so would result in student competitor disqualification as a result of their actions.
5. Serve on the contest committee if they have a contestant from their school competing in that contest at the SkillsUSA Championships. Such NET members may serve on a 2nd or 3rd choice contest or committee when this situation exists. Or they may sit out a year of eligibility for NET while accompanying such contestant(s) to the NLSC. It is the responsibility of the NET member to notify the program director of the SkillsUSA Championships of the above situation by June 1. The director will work with the NET member to provide access to the 2nd and 3rd choice contest or committee chair.

**The NET will be asked to submit questions that will be used for future written exams. Questions will be randomly added or rotated in, and the NET will not know when or if the questions were used in any given year.*

Qualifications for Appointment

1. Must be a current **paid professional member of SkillsUSA** and be a current or retired educator who is skilled in the subject matter area of the assignment.
2. Must be willing to follow the leadership of the technical committee or conference committee and complete the requested assignments in an orderly and congenial manner to ensure the success of the SkillsUSA Championships.
3. Must be committed to improving communications between instructors, technical committees, state association directors, and state departments of education for the purpose of improving instruction and job readiness.
4. **Must have financial support.** Some expenses may be reimbursed through a National Education Team Stipend.
5. This NET stipend availability and amount are contingent upon funds raised by SkillsUSA and are not guaranteed in any year. The NLSC registration fee will be waived for registered NET members.
6. The NLSC registration fee will be waived for registered NET members, providing that they are also NOT attending the NLSC as a registered advisor from a school/chapter.

Nomination Process

1. No nominations will be considered without the recommendation of the SkillsUSA state director and local administrator. No NET member will be appointed to a contest unless there is a need or request from a Technical Committee. They also should be active within their State Conferences events and will be removed from a committee if there is a conflict of interest or non-performance. Further they are required to be active, paid members of the SkillsUSA state and national association.
2. SkillsUSA state association directors may send application details to selected teachers and/or administrators. Teachers and administrators may also download the nomination form from this web site: www.skillsusa.org/competitions/skillsusa-championships/national-education-team/ complete all necessary information and, with the letter of support from a local/district administrator (retired educators do not need approval of a local/district administrator on the application), forward the nomination form and letter of support to the state association director.
3. The state association director will review the applicant's qualifications and signify endorsement of the nominee by signing off and dating the nomination form.
4. The endorsed nomination form, letter of support, and your online application should be submitted at: [National Education Team Application](#)
5. The SkillsUSA national staff and appropriate national technical committee chairs will review nominations.
6. The SkillsUSA national headquarters will notify the educators selected and state association directors when they have been selected.

Addition Information

1. Once a NET is approved, they will receive notification from the SkillsUSA Championships director and the necessary technical committee chair will also be notified.
2. The Director of the SkillsUSA Championships may remove a NET from a contest if there is a concern about performance or a conflict of interest. The state director from the

state where the NET member(s) reside will also receive notification of this action from the Director of the Championships.

3. No stipend will be issued after September 1.
4. It is imperative that the NET fill out the correct forms and properly register for NLSC to receive the potential stipend.
5. The NET will be tested on his/her knowledge of their NET duties prior to being approved.