

## **PVSA FAQs**

### **Can I apply for the PVSA through SkillsUSA if I am not a member of SkillsUSA?**

No. If you are not a current member of a SkillsUSA chapter at your middle school, high school, or college, SkillsUSA cannot process your application to be considered for the PVSA. SkillsUSA is one of many certifying organizations for the PVSA. Please visit <https://www.presidentialserviceawards.org/eligibility#organizations> for information about certifying organizations.

### **Can I apply for an individual award and also be part of a team award?**

No. You can only apply for an individual award or a team/chapter award. You cannot apply for both.

### **Do I have to be at the national conference to receive my award?**

No, you do not have to attend the national conference to receive your award. Your award will be mailed to the address on your application.

### **Can I fax or email my submission?**

No, we cannot accept faxed or emailed submissions.

### **Is it okay if my submission is postmarked by the deadline?**

No, it must be *received* by the deadline.

### **Are individual timesheets needed for a team award?**

Yes. Each team member must submit timesheets and verification letters.

### **Will I be notified when my submission is received?**

No. If you wish to know that the package arrived, make sure send it so that it must be signed for or in a way that can be tracked. You will only be notified if you are receiving the PVSA.

### **Do I receive money to attend the national conference if I get the award?**

Travel stipends are wholly dependent upon funding/sponsorship of the program.

**Must the verifying letters from the organizations where I served be on their letterhead or can I use my own form and have someone from the organization sign it?** Verification letters of hours served must come from the organization on their letterhead. Nothing else will be accepted.

### **Do I have to have a letter from each organization where I served?**

Yes. Any hours you are submitting must be verified by the organization.

**Does my time log need to reflect each day I volunteered and hours served on those days, or can I put a range of dates with total hours?** You must log

each day with a date and record your hours served for that day. We cannot accept a log that has only a range such as: February 1-15, 2014, 40 hours.

**If I am sending in a team submission, do I need to provide a team name?**

Yes. This is what will appear on the certificates.

**Can I send in my time log and then send the letters and everything else later?** No. Packages must be complete when they arrive or they will be disqualified.

**If I have a service project that will occur just after the deadline, can I count those hours?**

No. All service hours toward the award must be completed by the deadline.

**I received a PVSA last year. Can I apply again?**

Yes. You can apply every year if you meet the qualifications and submit a complete package by the deadline.

**Can I send in my submission before the deadline?** Yes. As soon as you have completed your service hours, have all of your verifying letters, etc., you can send in your completed package.

**Can I count time driving to and from my community service?**

No. Unless, your service is the driving. For example: driving elderly people to doctor appointments for a retirement home.