Name: ___________________________________________ State: ____________________________________

**One week**
- ☐ Send press release to local and state media outlets. (Check www.skillsusa.org for editable sample)

**Two weeks to one month**
- ☐ Create a photo postcard from your trip and send handwritten thank-you notes to legislators, their aides and anyone else that assisted you in making your visits possible.
- ☐ Using your photos, prepare a PowerPoint of WLTI, then host a breakfast reception for faculty and staff at your school. Explain the purpose and results of the conference while they enjoy breakfast.
- ☐ Arrange a meeting with school administrators to present what you learned during WLTI and how you immediately applied the skills to meeting with your legislators.
- ☐ Request to be placed on your board of education meeting agenda to make a short report on your WLTI trip.
- ☐ Prepare a handout that highlights your legislative visits, topics covered during the visit and what you learned during WLTI.

**October/November**
- ☐ Present on “How to be an Advocate for CTE and SkillsUSA” during fall conference.
- ☐ Invite your local representatives to visit the CTE programs at your school. Consider hosting a breakfast program that includes a prepared presentation to explain the benefit of CTE and SkillsUSA.

**December**
- ☐ Send holiday greeting cards to the legislators you visited during WLTI and other supporters.
January
☐ Work with your state SkillsUSA director to invite your congressional leaders to your SkillsUSA State Leadership and Skills Conference.

February
Celebrate CTE Month by
☐ Hosting an open house at your CTE programs for middle school students. The open house can be held during the evening so that parents can also attend. Also, consider allowing the middle school students to participate in a hands-on activity during their visit.

☐ Conducting a Jump into STEM! festival with a local elementary school emphasizing the benefits of enrolling in CTE and participating in SkillsUSA.

March
☐ Present at a local chapter meeting to encourage other students to participate in WLTI.

April
☐ Present about WLTI to local service clubs to secure funding for the conference next year.

May
☐ Send a press release about your SkillsUSA State Leadership and Skills Conference to your legislators.

Write in two additional ideas
1. 
2.
3.