



October 2011

You are invited to join SkillsUSA under the **Campus Affiliation Plan**. That means your entire campus can join SkillsUSA on a single contract that covers national dues and state dues.

If you have questions about finalizing your Campus Affiliation Plan contract, please contact Susan Trent at strent@skillsusa.org or at 1-800-355-8422 or 703-737-0619.

Deadlines and payment conditions and obligations: All Campus Affiliation Plan contracts must be submitted to the state association director by December 1, 2011 to meet the national deadline of December 31, 2011. Campus Affiliation Plan additions for the second semester must be submitted to the national office by March 1, 2012. Refer to the state director directory on our Web site: <http://skillsusa.org/about/dir4.shtml>.

To receive full services from SkillsUSA (including *SkillsUSA Champions* and the membership incentive) contracts must be submitted by November 15, 2011.

Conducting a full SkillsUSA program provides all students the opportunities they need to acquire valuable skills for the future. I appreciate your support of SkillsUSA, and I hope you will have a great school year!

Sincerely,

A handwritten signature in blue ink that reads "Timothy W. Lawrence". The signature is written in a cursive, flowing style.

Timothy W. Lawrence
Executive Director



AGREEMENT— CAMPUS AFFILIATION PLAN

1. Enrollment Information

Name _____

Institution _____

Address _____

City _____ State _____ Zip _____

Telephone () _____ FAX () _____

Email Address _____

Enrolling as: (Circle One) *Training Program* or *Institution*

Please indicate number of: *Student Members* _____ *Professional Members* _____

2. The SkillsUSA Campus Affiliation Agreement

To ensure the quality of the SkillsUSA chapter, sites must meet certain provisions. By enrolling in the SkillsUSA Campus Affiliation Plan, you agree to the following:

- I agree to pay the appropriate Campus Affiliation fees for the number of students enrolling in the SkillsUSA Campus Program (see fee schedule on next page).
- I agree to deliver the SkillsUSA program to all eligible trade, industrial, technical, tech prep, school-to-work and health sciences students.
- Our campus will have one or more SkillsUSA advisors designated by the institution and approved by the administration to work with SkillsUSA.
- The campus agrees to run an active SkillsUSA chapter where classroom and/or campus officers are elected, and a program of work and yearly calendar of activities will be planned and carried out by the students during this school year.
- I agree to provide opportunities for eligible students to compete in local, state or national skill and leadership competitions and to participate in leadership training and conferences through SkillsUSA.
- I agree to provide or arrange for any necessary training. I will make sure instructors and administrative staff understand SkillsUSA programs and have access to necessary SkillsUSA materials.

Instructor or SkillsUSA Advisor Agreement:
I have read and agree to the terms listed above:

I have read and agree to the terms listed above:

Signature and Title of SkillsUSA Advisor

Campus Administrator Agreement:

Signature and Title of an Authorized Campus Administrator*

Campus Affiliation Fees:

Participation fees are listed below. The fees include two instructors per training program. Additional instructors or administrators must join SkillsUSA at the standard rate of \$14 per professional member, plus state dues.

Fee Schedule

<i>Number of Students</i>	<i>Fee</i>
Up to 100	\$950
101 to 200	\$1,840
201 to 375	\$3,360
376 to 500	\$4,285
501 to 750	\$6,300
751 to 1,000	\$8,140
1,001 to 1,250	\$9,845
1,251 to 1,500	\$11,425
1,501 to 2,000	\$14,500
2,001 to 5,000	\$25,000
5,001 to 8,000	\$32,000
8,001 to 11,000	\$35,000
11,001 to 14,000	\$39,000

Send completed application to:

SkillsUSA
Membership Department
14001 SkillsUSA Way
Leesburg, VA 20176-5494

* Department head, dean, president or other program administrator

NOTE: State approval is required to participate in the SkillsUSA Campus Affiliation Plan