



**Notes:**

To Truman Medical Center - West

**Start: Westin Crown Ctr:**  
 816-474-4400  
 1 E Pershing Rd, Kansas City,  
 MO 64108, US

**End: Truman Medical  
 Center-West:** 816-404-1000  
 2301 Holmes St, Kansas City,  
 MO 64108, US

Directions	Distance
<b>Total Est. Time: 3 minutes      Total Est. Distance: 0.71 miles</b>	
<b>1:</b> Start out going EAST on E PERSHING RD toward GRAND AVE.	0.1 miles
<b>2:</b> Turn LEFT onto MCGEE ST.	0.1 miles
<b>3:</b> Turn RIGHT onto GILLHAM RD.	0.1 miles
<b>4:</b> Turn SLIGHT LEFT onto LOCUST ST.	<0.1 miles
<b>5:</b> Turn LEFT onto E 23RD ST.	0.1 miles
<b>6:</b> Turn LEFT onto HOLMES ST.	<0.1 miles
<b>7: End at Truman Medical Center-West:                  2301 Holmes St, Kansas City, MO 64108, US</b>	
<b>Total Est. Time: 3 minutes      Total Est. Distance: 0.71 miles</b>	

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# Westin Crown Center Hotel

## Safety & Security Information

This information booklet provides the basic information concerning fire, life, and safety at the Westin Crown Center Hotel. This booklet is divided into seven sections:

- I. Security
- II. Fire
- III. Evacuation
- IV. Severe Weather
- V. Power Failure
- VI. Emergency Disaster
- VII. General Information

### **SECTION I – SECURITY**

Security is on duty continuously at this hotel. For any emergency, press # 3 on any hotel telephone. Line # 3 is a direct line to the Security Dispatcher who will respond to all emergencies immediately. Our Security Officers are trained in CPR and emergency first aid response. Any medical treatment that cannot be handled by the hotel will be handled by the City Emergency Medical System.

All found articles are turned into Security and retained until claimed by the guest or for a period of 90 days. Security's Lost & Found direct line is x2113. You may also make a report of a lost article to the Security Dispatcher at x2113. The hotel is not responsible for cash or valuables left in a guestroom or meeting room. There are Safety Deposit boxes available at the Front Desk as well as safes in all guest rooms.

### **SECTION II – FIRE**

The Westin Crown Center Hotel has one of the most up-to-date automated fire systems available today. Each guestroom is equipped with fire sprinklers and hard wired audible smoke detectors, which enunciate at the Security Dispatch fire panel monitored continuously. An identical panel is located at a second location also continuously monitored by Crown Center Security.

Each guest wing is equipped with fire extinguishers. There are three major types of extinguishers in this hotel. Type A extinguisher is a water filled extinguisher and should only be used for fires, which are wood, cloth or paper. You should never use a Type A extinguisher on an electric or grease type fire. Type AB is a dry chemical filled extinguisher and is used mainly for kitchen fires dealing with grease or flammable liquids. Type ABC is also a dry chemical filled extinguisher, which can be used, for trash, wood, paper, liquids, grease and electrical fires. All fire extinguishers will have the A, AB, or ABC label on them.

In the event, an alarm is activated in a guest or service elevator foyer, all elevators will return to the Lobby and basement levels. In the event you need to evacuate due to a fire; you should never

use an elevator. The safest way to get through a smoke filled area is to drop to the lowest level and crawl out of the area. All fires, no matter how large or small, need to be reported at once.

### **SECTION III – EVACUATION**

All guestroom floors and public areas are equipped with a public address speaker. In the event the hotel must be evacuated, the public address system, along with hotel employees, will inform you of the proper procedures to follow. The information may be on tape or it may be a live announcement. Each guest floor has three emergency stairwells, which may be used. Two stairwells are at the west and south end of each guest floor hallway. The third is next to the guest elevator at the northwest end of the hallway. If the stairwells at the west and south end are used, they will exit onto the pool area. If the stairwell by the guest elevators is used, it will exit onto the Games Deck. A stairwell from the Games Deck will lead you to an area outside the Ballroom level and from there, a ramp will take you to the front of the hotel.

Once an evacuation becomes necessary, all employees and guests should relocate to one of the following areas:

1. Washington Park, located across the street from the hotel.
2. Pool Deck area.

### **SECTION IV – SEVERE WEATHER** Note: The Hotel is in Jackson County.

Severe weather means floods, tornadoes, snowstorms or any other type of weather, which may effect hotel operations. Our Security Dispatcher monitors a radio from the National Weather Bureau. A tornado watch means weather conditions are conducive to that of a tornado, however, one has not been spotted. A tornado warning means a tornado has been spotted and our area is in the direct path of the tornado. If a tornado warning is issued by the National Weather Service, there will be an announcement made over the public address system.

There are nine recommended areas of shelter for this hotel. They are:

1. Lobby Service Area
2. Employee Service Level
3. Fire Exit Stairwells, South and West Wings
4. Guest Corridors
5. Employee Service Elevator Foyer (all levels)
6. Garden Terrace Executive Offices
7. Banquet Meeting Rooms (except Century A)
8. Banquet Service Corridors
9. Health Club (excluding glass enclosures)

Note: The most important thing to remember is to stay away from glass.

### **SECTION V – POWER FAILURE**

The Westin Crown Center Hotel is equipped with a diesel emergency generator that is designed to automatically engage within 15 seconds of a power outage. The generator supplies a large portion of the hotel with power. The generator will run continually as long as diesel fuel is supplied. Only emergency lighting in the hotel will be on line. All power in guestrooms will be lost. The following overhead lights outside guestrooms will be on 30/31/ series, 36/37 series, 40 series, 20/21/ series, 26/27 series. Only one elevator will run and some areas will not be supplied with power: Laundry, Housekeeping and Health Club. There is a supply of flashlights in Security.

## **SECTION VI – EMERGENCY DISASTER**

In case of a disaster at this hotel, the Hotel Emergency Team in conjunction with the City's Instant Management System would lead all operations. The public address system would be utilized to communicate to guests and employees and if necessary, evacuation procedures would be placed into action. The General Manager or his designee is the only person authorized to release information to the media.

## **SECTION VII – GENERAL INFORMATION**

1. The Security Department responds to requests for first aid supplies. They cannot dispense medication.
2. The nearest Hospital is Truman Medical Center located at 2301 Holmes, Kansas City, Mo. 64108. The telephone number is 816-556-3000.
3. Wheelchairs for use by our guests are stored at the Concierge Desk. The Security Department maintains a wheelchair for emergency use only.
4. Hotel guestroom locks can be interrogated by computer to track access to the rooms.
5. This hotel has 15 elevators. They are equipped with telephones for your safety and convenience.
6. This hotel is monitored by closed circuit television and equipped with alarms to provide a safe and secure environment for all.

Jason Blonde  
Director of Security  
Westin Crown Center Hotel