

## About the SkillsUSA National Leadership Center

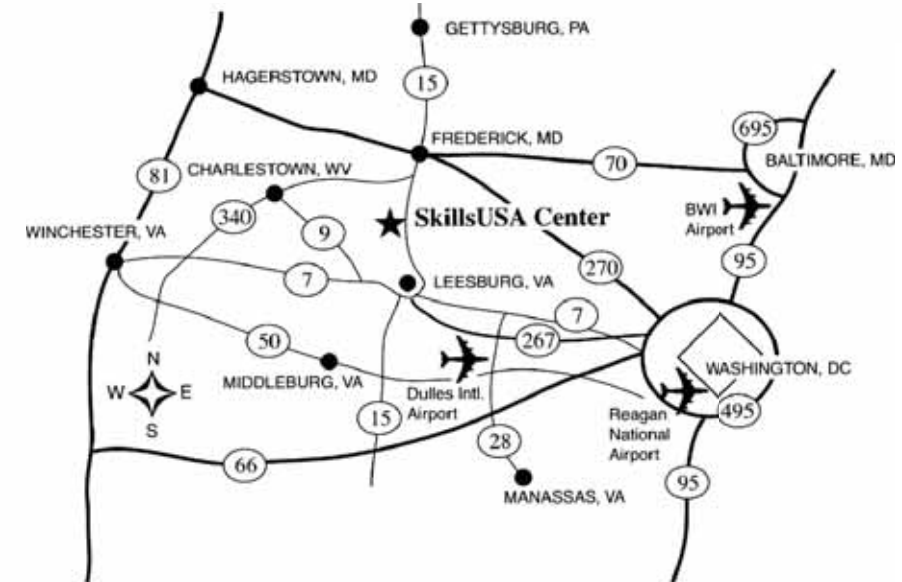
The SkillsUSA National Leadership Center serves as headquarters for SkillsUSA, a nonprofit educational association of more than 285,000 members nationwide.

### Space to Enjoy, Room to Work

The possibilities are endless. The SkillsUSA National Leadership Center has hosted student and teacher training conferences, business meetings, picnics and banquets. The building has conference space of 4,896 square feet that can accommodate a large meeting or several breakout meetings. The center has audiovisual equipment, sound system, formal podium, flip charts and risers available. A breakdown of the meeting space dimensions is included in this brochure.

### Plan a Banquet, Reception or Business Retreat

We provide recommended services for catered events — from food services to decorators to give your event that personalized touch. Recreation facilities nearby include the local community center grounds, Virginia wineries, golf courses and plenty of antique shops. If your event requires overnight accommodations, there are over 100 bed-and-breakfast providers within Loudoun County, as well as multiple hotels in Leesburg, Va., and nearby Frederick, Md.



## DIRECTIONS

### From Washington-Dulles International Airport

Take the Dulles Greenway toll road (267) west to Leesburg. Exit onto 1-B, Route 15 north, toward Frederick, Md. The SkillsUSA National Leadership Center is located nine miles north of Leesburg, on your left just past the town of Lucketts. *Approximate driving time: 30 minutes.*

### From Reagan National Airport

Take the George Washington Parkway heading west. Exit onto I-66 heading southwest. Proceed toward the Tyson's Corner area and exit onto

Route 267, Dulles Toll Road. Proceed toward Dulles Airport and then take the Dulles Greenway (toll) west toward Leesburg. Exit onto 1-B, Route 15 north, toward Frederick, Md. The SkillsUSA National Leadership Center is located nine miles north of Leesburg, on your left just past the town of Lucketts. *Approximate driving time: 75 minutes.*

### From I-495 (Capital Beltway)

From McLean, Va. (Tyson's Corner area), exit onto Route 267, Dulles Toll Road. Proceed toward Dulles Airport and then take the Dulles Greenway (toll) west to Leesburg. Exit on 1-B toward Frederick, Md. Take Route 15 north toward Frederick. The SkillsUSA National Leadership Center is located nine miles north of Leesburg, on your left just past the town of Lucketts. *Approximate driving time: 60 minutes.*

### From Frederick, Md.

From Frederick, take Route 15 south/Route 340 west to Leesburg/Charles Town. Exit left onto Route 15 south heading toward Leesburg, Va. The SkillsUSA National Leadership Center is located on the right, about four miles south of the Point of Rocks bridge. *Approximate driving time: 30 minutes.*

### From I-70, Maryland

Take Route 15 south/Route 340 Exit for Leesburg/Charles Town. Exit left onto Route 15 south heading toward Leesburg, Va. The SkillsUSA National Leadership Center is located on the right, about four miles south of the Point of Rocks bridge. *Approximate driving time: 30 minutes.*

### Car Rental Agencies/Ground Transportation

Car rental agencies are located at the airports. Ground transportation is available between Washington-Dulles and Reagan National airports on the Washington Flyer Shuttle. Call 703-685-1400 for more information.



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# One facility for *all* your meeting needs



• TESTING FACILITIES • BUSINESS RETREATS • MEETINGS • WORKSHOPS •



# You've found it!

## The one facility for all your meeting needs!

Located nine miles north of historic Leesburg, Virginia, the SkillsUSA National Leadership Center is the perfect facility to accommodate business retreats, meetings or even the annual company event. The first and lasting impression of the center is one of comfort in a peaceful country setting that is close to hotels, restaurants, shopping and recreation. Our facility includes a licensed catering kitchen.

Guests are welcomed through a spacious entryway leading to a wide staircase, which descends to a reception area with conversation pit and massive stone fireplace and adjacent meeting rooms. Skylights and a beamed ceiling add to the open feeling of the reception area. Large windows bring in the changing seasons and scenic country views. The center is surrounded by 91 acres, offering guests plenty of room for outdoor events and ample parking.



### ROOM SETS AND SEATING

Our flexible approach to event management allows us to configure our meeting space to satisfy your exact requirements. Shown here are a variety of room configurations. Be sure to let the SkillsUSA Planning Manager know what types of activities you are planning so that the room can be set up appropriately.

#### BANQUETS:

Use of round tables.

#### CLASSROOM:

For lecture sessions and discussions with note taking.

#### CONFERENCE:

For board meetings, idea exchanges and banquets.

#### HOLLOW SQUARE:

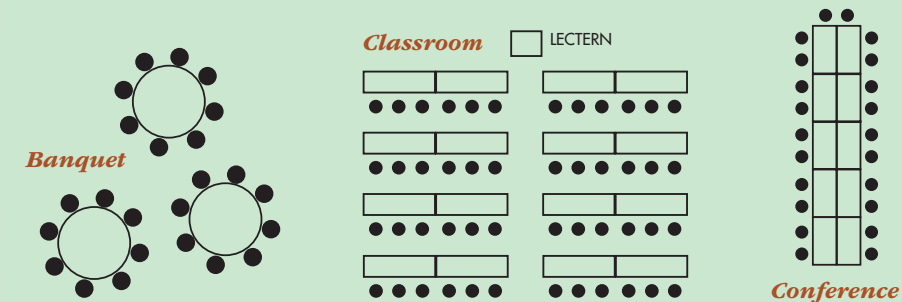
Great for idea exchanges.

#### THEATER SEATING:

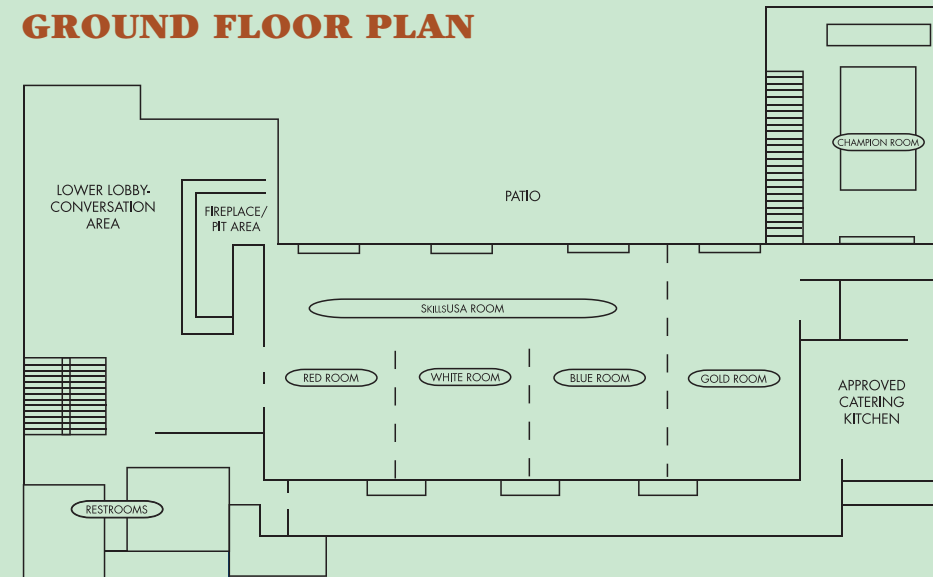
For larger lecture sessions and discussions without note taking.

#### "U" OR HORSESHOE:

For board meetings and idea exchange. Best for A/V presentations.



### GROUND FLOOR PLAN



### MEETING FACILITY BREAKDOWN

**Note:** Each individual meeting room contains separate light controls, projection screens, marking boards, bulletin boards and separate entrances (both inside and outside).

#### RECEPTION AREA

With stone fireplace, skylight and mountainside view:  
Banquet:

**Capacity**  
200  
100

#### MAIN CONFERENCE ROOM (SkillsUSA Room)

Banquet:  
Classroom:  
Theater:  
Reception:

300  
250  
440  
440

#### BREAKOUT ROOMS (Main conference room divides into four smaller rooms: Red, White, Blue & Gold)

Classroom:  
Theater:  
Boardroom:  
Reception:  
Banquet:

50  
100  
50  
125  
40

#### CHAMPION ROOM (Adjacent to the SkillsUSA room)

Fixed Conference Seating

35

### RATES

#### WEEKEND RATES:

Includes entire facilities rental, use of parking lot, attendant, setup, cleanup, and use of audiovisual and signage. (Security Deposit Required)

1 Day (6-8 hours)	SkillsUSA Room (or, portion)	\$950.00
1 Day (up to 4 hours)	SkillsUSA Room (or, portion)	\$650.00

#### EVENING RATES (5 p.m.-11 p.m.):

Includes entire facilities rental, catering kitchen, use of parking lot, attendant, setup, cleanup, and use of audiovisual and signage. (Security Deposit Required)

Full Evening	SkillsUSA Room (or, portion)	\$600.00
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#### WEEKDAY RATES (8:30 a.m.-5 p.m.):

Includes entire facilities rental, use of parking lot, attendant, setup, cleanup, and use of audiovisual and signage. (Security Deposit Required)

1 Day (6-8 hours)	SkillsUSA Room (or, portion)	\$600.00
Individual Rooms	Red, White, Blue, Gold or Champion	\$250.00
Limited Grounds use in conjunction with building rental		\$200.00
1 Day Use of Grounds		Call for Rate

Call 800-321-8422 or e-mail us at [anyinfo@skillsusa.org](mailto:anyinfo@skillsusa.org) for details.