

## Students must apply to attend capstone event

SkillsUSA continues its new focus for the Washington Leadership Training Institute (WLTI). Now geared for both students and advisors, WLTI will focus on the skills individuals need to be champions at work, in their communities and in their personal lives. In addition, students must now apply to attend this capstone training event.

Sessions will cover the following:

### The impact of the individual as a leader

- Developing influence: how to manage for success
- Communicating: how to deliver persuasive messages
- Leading others: how to delegate and motivate

### The impact of the individual as a citizen

- Decision making: having an impact on a local event
- Serving the community: developing altruism and influence
- Legislating: how government leaders effect change

### The impact of the individual as an employee

- Risk taking: a dialog about success and failure
- Facilitating growth: teaching and reinforcing employability in others
- Becoming a change agent: developing vision and exercising focus



WASHINGTON LEADERSHIP  
TRAINING INSTITUTE

## How to apply

### Q: Who should attend WLTI?

**A:** Members of SkillsUSA who are committed to the developing their leadership potential. Interested students need to apply to participate. Applicants must articulate their leadership commitment by submitting information on previous experiences and leadership training. Acceptance of student applicants is based on a history of involvement demonstrating a commitment to leadership development. Applicants should describe their active roles in school, community, church and/or other organizations.

### Q: How do I apply?

**A:** There are three ways:

- Download an application located at: [www.skillsusa.org/downloads/RTF/WLTIApp.rtf](http://www.skillsusa.org/downloads/RTF/WLTIApp.rtf)
- Call the national Office of Training, Membership and Program Development at 703-777-8810, to have a form faxed or mailed to you.
- E-mail [dtripp@skillsusa.org](mailto:dtripp@skillsusa.org) to request an application.

**Students' applications** are due in the state association director's office by **Aug. 10.**

**Students' registration** is due in the state director's office by **Aug. 26.**

**Registration due from state association director** to national headquarters by **Aug. 27.**

If you must **cancel**, the final deadline is **Aug. 30.** Anyone canceling after that will lose 50 percent of the package fee.

### Q: Is there anything I need to prepare before attending?

**A:** Yes. There are two assignments to complete and there are three ways to get the assignments.

- Download assignments from our Web site at [www.skillsusa.org/events/wlтиassn.shtml](http://www.skillsusa.org/events/wlтиassn.shtml)
- Call the national office of Training, Membership and Program Development at 703-777-8810, to have assignments faxed or mailed to you.
- E-mail [dtripp@skillsusa.org](mailto:dtripp@skillsusa.org) to request the assignments.

### WLTI activities will also include:

- Congressional visits
- Touring the Smithsonian Institution and Washington area monuments
- Laying of a wreath at the Tomb of the Unknowns, Arlington, Va.
- Pentagon Memorial
- National Statesman program
- Tour of the SkillsUSA National Leadership Center

### Advisor Sessions

Like students, advisors learn how to be change agents for career and technical education. Sessions for advisors will inspire advisors to lead the change process in their schools and districts, develop strategies to gain support for education issues, motivate supporters and learn from those who take risks.

### Participants should bring:

SkillsUSA attire

- *Blazer, windbreaker or sweater*
- *Black pants or skirts*
- *Black socks/hosiery*
- *Black professional shoes*
- *Black ties (males only)*
- *White shirt*

On the casual side

- *Comfortable shoes*
- *Jeans, shorts, T-shirts; fun clothes*

Camera

Spending money

September in Washington can be cool — bring a sweater or jacket

**Don't miss the product showcase!**





**Sept. 17-21,  
2011**

**LODGING: Hyatt Dulles**  
**2300 Dulles Corner Boulevard**  
**Herndon, VA 20171**  
**Telephone: 703-713-1234**  
**Fax: 703-713-3410**

**Registration:** Includes souvenir T-shirt, awards, participant notebook and conference materials.

**Bus Transportation:** Includes trips to Washington; Dulles Airport Shuttle.

**Meals/Lodging:** Eight meals included. Rooms are one or two beds. SkillsUSA is not responsible for rooming individuals together; if a rooming list is not submitted with registration, single rooms will be assigned.

**Cancellation Policy:** Participants canceling after Aug. 30 lose 50 percent of their total package fees.

**Personal Room Charges:** Deposits are required at hotel check-in with cash or credit card.

**PACKAGE PLANS**

<b>PLAN 1: SINGLE (ONE PER ROOM)</b>	<b>\$900/PERSON</b>
<b>PLAN 2: DOUBLE (TWO PER ROOM)</b>	<b>\$642/PERSON</b>
<b>PLAN 3: TRIPLE (THREE PER ROOM)</b>	<b>\$552/PERSON</b>
<b>PLAN 4: QUAD (FOUR PER ROOM)</b>	<b>\$510/PERSON</b>

SEND FORM TO: **SUSAN TRENT**  
**SKILLSUSA**  
**14001 SKILLSUSA WAY**  
**LEESBURG, VA 20176-5494**

Telephone 703-777-8810 • FAX 703-777-8999

**INDIVIDUAL REGISTRATION FORM**

Registration forms **must be received** in the SkillsUSA national headquarters by Aug. 26.

Name: \_\_\_\_\_ State Assn.: \_\_\_\_\_ Social Security No: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

School: \_\_\_\_\_ School Phone: \_\_\_\_\_

School Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

E-mail Address \*: \_\_\_\_\_ (\*Please provide so we can immediately notify you of any changes. Confidentiality assured.)

List Representative/Senator name(s) and appointment time(s): \_\_\_\_\_  
 (Participants are responsible for making their own appointments. If no appointment has been made at this time, please call SkillsUSA headquarters. Congressional office appointments must be scheduled between 10:15 a.m.–2:30 p.m. Tuesday, Sept. 20.)

**T-shirt size** (circle one): S M L XL 2X 3X

**PREFERRED PACKAGE PLAN NO.:** \_\_\_\_\_ (See "Package Plans" at left for details.)

Preferences: Special requirements (meals, nonsmoking, etc.) \_\_\_\_\_  
 Delegation rooming together \_\_\_\_\_  
 Type of room (DD, King w/ rollaway, etc.) \_\_\_\_\_

**REGISTRANT TYPE:**

Advisor (A): \_\_\_\_\_ Student (S): \_\_\_\_\_ State Director (D): \_\_\_\_\_ Natl. Officer (O): \_\_\_\_\_ Trainer (T): \_\_\_\_\_ Family (F): \_\_\_\_\_

**An adult advisor or director is required for every delegation (one for every 10 students).**

Position (state officer, local officer, member, etc.): \_\_\_\_\_

IMPORTANT (due to separate room blocks): High School: \_\_\_\_\_ College/Postsecondary: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_  
 Upon SkillsUSA's receipt of this form, you will be sent a liability form which must be completed fully, signed by the participant and parent/guardian (if participant is under 18) and returned to SkillsUSA headquarters in order to participate.

How did you hear about WLTII? My advisor: \_\_\_\_\_ Publications catalog: \_\_\_\_\_ Web site: \_\_\_\_\_ Other: \_\_\_\_\_

**TRAVEL ARRANGEMENTS**

**Make plans to arrive Sept. 17 before 4 p.m. Departures should occur after 1 p.m. on Sept. 21.**

**GROUND** (car or bus)  Arrival Date & Time: \_\_\_\_\_ Departure Date & Time: \_\_\_\_\_

**AIR** \*  Arrival Date & Time: \_\_\_\_\_ Departure Date & Time: \_\_\_\_\_

Airline: \_\_\_\_\_ Flight No.: \_\_\_\_\_

*\*Transportation to conference hotel will be provided from Washington Dulles International Airport only.*

**PAYMENT METHOD** Check/Money Order  VISA/MasterCard\*  Card No.: \_\_\_\_\_

\*Exp. Date: \_\_\_\_\_ Name on Card: \_\_\_\_\_ Billing Address w/ZIP: \_\_\_\_\_

**OFFICE USE ONLY** Plan No.: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Amount Due: \_\_\_\_\_ Balance: \$ \_\_\_\_\_ (Due/Refund)